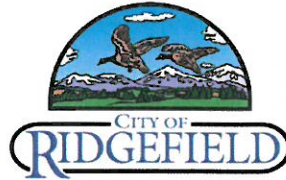


City of Ridgefield  
230 Pioneer Street  
P.O. Box 608  
Ridgefield, WA 98642



Telephone: (360) 887-3557  
Facsimile: (360) 887-0861  
[www.ci.ridgefield.wa.us](http://www.ci.ridgefield.wa.us)

## Information Sheet: DESIGNATION AS CITY PARTNER

The City of Ridgefield has many local non-profit and community groups that promote economic development and local business, sponsor community events, provide benefits and services to the community, volunteer to maintain or improve public facilities, and work to fulfill special community needs. These community groups benefit the City by helping to fulfill the City Council goals and to fill special community needs in Ridgefield that may not otherwise be met. It is in the public interest to assist these community groups with those functions that provide services and benefits to the citizens of the City of Ridgefield and support the goals of the City Council.

The City wishes to acknowledge certain organized groups working within the City of Ridgefield as City Partners. To be recognized as a City Partner, the group must meet one of the following criteria: (1) a community group with whom the City has a contract to perform services; (2) a community group that volunteers to maintain or improve public facilities; (3) a community group that serves a public purpose and is working within the City of Ridgefield to accomplish a specific community need or accomplish a specific goal of the City Council.

Groups who meet the criteria as a City Partner may apply for the following benefits:

1. Waiver of facility use fees for use of City facilities to provide services to the public that fill a special community need in Ridgefield. Waivers shall be limited to two (2) times annually for any one group.
2. Waiver of special event permit fees for those events requiring a special event permit that are public community events that fill a special community need in Ridgefield. Waivers shall be limited to two (2) times annually for any one group.
3. Financial contribution or in-kind services not to exceed \$1,200 annually for items or events that fill a special community need in Ridgefield.

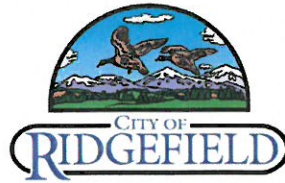
Any financial contribution must be within the City's annual budget and/or must be approved by City Council.

For reference, see Resolution #482; effective date April 23, 2015.

For questions or more information about the City Partner program, please contact Lee Knottnerus at 887-3557 or [Lee.Knottnerus@ci.ridgefield.wa.us](mailto:Lee.Knottnerus@ci.ridgefield.wa.us).

In accordance with Title VI of the Civil Rights Act and other applicable laws, the City of Ridgefield does not discriminate on the basis of race, color, national origin, gender, age or disability in decisions, programs or activities.

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## Application for DESIGNATION AS CITY PARTNER and REQUEST FOR FUNDING

<b>Applicant Information</b>
Community and/or Non-Profit Group:
Description of the Mission of the Applicant-Community Group:
Contact Person:
Telephone (for contact regarding this application):
Email Address (for contact regarding this application):
Mailing Address:

<b>This is a request for (check all that apply):</b>	
	<p>Waiver of fees for use of City facilities (limited to two times annually). Describe how the facilities will be used; include dates and times for use of City facilities:</p>    <p style="text-align: center;"><i>A Special Event Permit and/or Rental Application may also be required.</i></p>
	<p>Waiver of special event permit fees (limited to two times annually). Describe the nature of the special event; include dates and times.</p>    <p style="text-align: center;"><i>A Special Event Permit and/or Rental Application may also be required.</i></p>

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	Financial Contribution of \$_____ (not to exceed \$1,200 annually). Describe when and how the funds will be used.
--	--

Provide any additional information or comments that may be helpful to your application:
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Printed Name of Contact Person/Applicant: \_\_\_\_\_

Signature of Contact Person/Applicant: \_\_\_\_\_

Date: \_\_\_\_\_

**Return Application to:**

Lee Knottnerus  
City of Ridgefield  
P.O. Box 608  
230 Pioneer Street  
Ridgefield, WA 98642  
[Lee.Knottnerus@ci.ridgefield.wa.us](mailto:Lee.Knottnerus@ci.ridgefield.wa.us)