



APPEAL OF LAND USE DECISION  
510-B Pioneer Street / PO Box 608  
Ridgefield, WA 98642  
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[www.ridgefieldwa.us](http://www.ridgefieldwa.us)

**OFFICE USE ONLY**

**PERMIT NUMBER**

**APPLICATION TYPE:**

- APPEAL OF A TYPE I DECISION
- APPEAL OF A TYPE II DECISION
- APPEAL OF A TYPE III DECISION
- OTHER:

Please upload one electronic copy of all required application materials to the Permit and Development Portal - - <https://cityridgefield-wa.smartgovcommunity.com/Public/Home>. Each document must be a separate file, in PDF format, and labeled to match the checklist (e.g., 1 application, 2 checklist, 3 narrative). Please note: the narrative is requested in WORD format.

#### A. CONTACT INFORMATION:

APPLICANT NAME(S)

SI GNATURE(S)

DATE

(Attach additional sheets if necessary)

APPLICANT'S REPRESENTATIVE: All pre- hearing contact will be made solely to this person

Contact Name: \_\_\_\_\_

Company: \_\_\_\_\_

Address: \_\_\_\_\_

City, State, ZIP: \_\_\_\_\_

Phone: \_\_\_\_\_ E mail: \_\_\_\_\_

Signature: \_\_\_\_\_

*(Original signature required)*

## B. REQUIRED INFORMATION:

Site address: \_\_\_\_\_

Case file # under appeal: \_\_\_\_\_

Specific approval criteria/ condition being appealed: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Specific reason(s) why a finding/ condition is in error as a matter of fact, law or policy: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Specific evidence relied on to allege error: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

How did the applicant(s) provide evidence to the decision- making authority? Where in the official record is such evidence?  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

## C. APPLICATION FEES:

**Effective April 1, 2025: To meet Ridgefield City Council's 100 percent cost recovery policy, applicants will be billed for the cost of any third-party plan review required for permit applications submitted April 1 or later. This change will not impact permit review timelines.**

Fees must be paid at the time of application via the online portal.

<input type="checkbox"/> The fee for Appeal by a recognized City Neighborhood Association	\$275
<input type="checkbox"/> The fee for Appeal involving an individual single- family residence or duplex	\$400
<input type="checkbox"/> The fee for Appeal by all others	\$2,200

*By affixing my signature hereto, I certify under penalty of perjury that the information furnished herein is true and correct to the best of my knowledge. I have owner(s) permission to submit this application. I agree to hold harmless the City of Ridgefield as to any claim (including costs, expenses and attorney's fees incurred in the investigation of such claim) which may be made by any person, including myself, and filed against the City of Ridgefield, but only where such claim arises out of the reliance of the City, including its officers and employees, upon the accuracy of the information provided to the City as a part of this application. I understand and acknowledge that the City of Ridgefield may charge me additional costs such as consulting fees, administrative costs and actual costs directly associated with processing this land use application.*

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Applicant's Signature

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Date

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Print Applicant's Name