



## STREET TREE REMOVAL PERMIT APPLICATION

510-B Pioneer Street/PO Box 608 Ridgefield, WA 98642

Tel: 360.887.3908

Fax: 360.887.2507

[www.ridgefieldwa.us](http://www.ridgefieldwa.us)

### A. CONTACT INFORMATION

#### APPLICANT'S REPRESENTATIVE (Primary Contact):

Contact Name: \_\_\_\_\_

Company: \_\_\_\_\_

Address: \_\_\_\_\_

City, State, ZIP: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Contractor's License #: \_\_\_\_\_ Exp. Date: \_\_\_\_\_

City of Ridgefield Business License #: \_\_\_\_\_ Exp. Date: \_\_\_\_\_

Contractor's Bond Information: \_\_\_\_\_ Exp. Date: \_\_\_\_\_

#### OWNERSHIP AND PROPERTY LOCATION:

Property Owner(s): \_\_\_\_\_

Physical Address: \_\_\_\_\_

Lot/Parcel #: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

### B. STREET TREE INFORMATION

1. Number of trees to be cut and locations (include a map or site plan): \_\_\_\_\_

2. Species of trees to be cut: \_\_\_\_\_  
\_\_\_\_\_

3. Reason for cutting Per RMC 12.12.050 and 2024 Ridgefield Engineering Standards Vol 1.2.25:

- The tree(s) are diseased or have a danger of falling
- The tree(s) interfere with existing or proposed structures or improvements, or interfere with the applicant's ability to utilize their property in a reasonable manner
- The tree(s) interfere with utility services or traffic safety, including traffic control devices

4. Additional information (if applicable):  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

5. Date and time of proposed removal: \_\_\_\_\_

6. Method of removal (The stumps and roots of trees shall be removed to a point at least one foot below the top of the adjacent curb or proposed curb grade):  
\_\_\_\_\_  
\_\_\_\_\_

7. Proposed landscaping and/or tree(s) to replace trees cut: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

8. If requesting a waiver of the replanting requirement, please explain why:  
\_\_\_\_\_  
\_\_\_\_\_

## C. SUBMITTAL DOCUMENTS

- 1. STREET TREE REMOVAL APPLICATION:** The completed Street Tree Removal Application form with original signature(s).
- 2. SITE PLAN:** Site plan that contains graphic scale and shows property lines; tree or trees to be removed; relation of tree(s) to existing structures, sidewalks, streets, right-of-way and driveway. Replanted trees shall not block traffic control devices such as stop signs, no parking signs, and street name signs.
- 3. PROOF OF PURCHASE:** Fee waived with "Proof of Purchase" for replacement tree(s). Tree must be replaced with an approved street tree, [Street-Tree-Selection-List-PDF](#) (ridgefieldwa.us).
- 4. FEE:** \$150 per tree not replaced.  
*Effective April 1, 2025: To meet Ridgefield City Council's 100 percent cost recovery policy, applicants will be billed for the cost of any third-party plan review required for permit applications submitted April 1 or later. This change will not impact permit review timelines.*

By affixing my signature hereto, I certify under penalty of perjury that the information furnished herein is true and correct to the best of my knowledge. I have owner(s) permission to submit this application. I agree to hold harmless the City of Ridgefield as to any claim (including costs, expenses, and attorney fees incurred in the investigation of such claim) which may be made by any person, including myself, and filed against the City of Ridgefield, but only where such claim arises out of the reliance of the City, including its officers and employees, upon the accuracy of the information provided to the City as part of this application.

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Applicant's Signature

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Date

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Print Applicant's Name