



EARLY GRADING REVIEW APPLICATION

510-B Pioneer Street/PO Box 608 Ridgefield, WA 98642

Tel: 360.887.3908

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www.ridgefieldwa.us

The Master Engineering Application for the project must be submitted prior to applying for Early Grading. Applying for Early Grading is at the applicant's risk. Items that are required to be revised in the Master Engineering review may alter the grading requirements. Approval of the plans included in the Early Grading application does not constitute approval of Master Engineering. Under an Early Grading permit, no utilities, paving, concrete, or any other permanent fixtures may be constructed and no work in the ROW or Critical Areas is allowed, other than establishing approved erosion control measures.

A. APPLICATION INFORMATION

☐ Residential

☐ Commercial

NAME OF DEVELOPMENT/PROJECT (if applicable): _____

MASTER ENGINEERING PERMIT #: _____

B. SUBMITTAL CHECKLIST

- ☐ **1. APPLICATION:** Provide an electronic copy of this completed Early Grading Review Application form with signature(s).
- ☐ **2. WRITTEN SUMMARY:** Provide an electronic copy of a summary of the proposed project.
- ☐ **3. PLANS:** Provide an electronic copy of the complete full-size plans. **Plans shall be constructed to an engineered scale and include preparation date and version number on each sheet.**

Include all the following information in your plan set:

- ☐ Title Sheet meeting requirements of Section 1.06.A.2 of the City engineering standards
- ☐ Existing conditions plan meeting requirements of Section 1.06.B.3 of the City engineering standards
- ☐ Grading and erosion control plan meeting requirements of Section 1.06.A.4 and 1.08 of the City engineering standards. Limits of Wetlands, Buffers, and Rights of Way must be shown.
- ☐ Response to comments (if second or subsequent submittal)

☐ **4. REPORTS, CALCULATIONS, and STUDIES:** Provide an electronic copy of any supporting documents.

☐ Geotechnical Report (required if future plans include retaining walls or are in steep/unstable slope areas)

☐ Stormwater Report

☐ NPDES (required for projects over one acre and due before permit issuance)

☐ Water Utility Availability **Response**

☐ Other Applicable Reports _____

☐ **5. TOTAL GRADING VOLUME (cut plus fill):** _____ **cubic yards**

☐ **6. CONTRACTOR INFORMATION:**

Name: _____

Address: _____ City, ST, ZIP: _____

Phone: _____ Fax: _____

Email: _____

Contractor's License #: _____ Exp. Date: _____

City Business License #: _____ Exp. Date: _____

C. APPLICATION FEES:

Fees must be paid at the time of application via the online portal

Grading Review Fees:

- | | |
|--|---------|
| <input type="checkbox"/> Under 50 Cubic Yards of Total Cut and Fill | \$0 |
| <input type="checkbox"/> 50-100 Cubic Yards of Total Cut and Fill | \$75 |
| <input type="checkbox"/> 101-500 Cubic Yards of Total Cut and Fill | \$225 |
| <input type="checkbox"/> 501-1,000 Cubic Yards of Total Cut and Fill | \$600 |
| <input type="checkbox"/> 1,001-10,000 Cubic Yards of Total Cut and Fill | \$1,000 |
| <input type="checkbox"/> 10,001-50,000 Cubic Yards of Total Cut and Fill | \$1,250 |
| <input type="checkbox"/> 50,001-100,000 Cubic Yards of Total Cut and Fill | \$1,750 |
| <input type="checkbox"/> 100,001-200,000 Cubic Yards of Total Cut and Fill | \$2,750 |
| <input type="checkbox"/> Over 200,000 Cubic Yards of Total Cut and Fill | \$5,500 |

Effective April 1, 2025: To meet Ridgefield City Council's 100 percent cost recovery policy, applicants will be billed for the cost of any third-party plan review required for permit applications submitted April 1 or later. This change will not impact permit review timelines.

By affixing my signature hereto, I certify under penalty of perjury that the information furnished herein is true and correct to the best of my knowledge. I have owner(s) permission to submit this application. I agree to hold harmless the City of Ridgefield as to any claim (including costs, expenses, and attorney fees incurred in the investigation of such claim) which may be made by any person, including myself, and filed against the City of Ridgefield, but only where such claim arises out of the reliance of the City, including its officers and employees, upon the accuracy of the information provided to the City as a part of this application.

Applicant's Signature

Date

Print Applicant's Name