

**City of Ridgefield, WA**  
**Master Fee Schedule**  
**Effective Date: January 1, 2023**



**FEE AMOUNT**

<b>A. City Personnel Costs (hourly rate)</b>		
Building Official		\$90.00
Building Inspector		\$75.00
Public Safety		\$100.00
Public Works		
• Facilities Maintenance Worker (Parks and Streets)		\$75.00
• Water Maintenance Worker		\$90.00
• Stormwater Maintenance Worker		\$90.00
Park Caretaker		\$50.00
All Other City Personnel		Actual Cost + 10%
<b>B. Land Use Planning Permits</b>		
<ul style="list-style-type: none"> <li>• <b>Payment.</b> All fees are due at the time an application is submitted.</li> <li>• <b>Simultaneous Development Permit Submittal.</b> Applicants may submit for Land Use, Public Works/Engineering and Building permits simultaneously. Public Works/Engineering and Building permits shall not be issued until final Land Use permits have been issued.</li> <li>• <b>Refunds.</b> The Community Development Director (Director) shall refund the full amount of any fee paid hereunder which was erroneously paid or collected. The Director may authorize refunding of not more than 80 percent of a fee paid when an application has been withdrawn or canceled before any work has been done under an application review or before any plan reviewing has been done, All refund requests must be submitted in writing by the original applicant, or include an authorization from the original applicant, within 180 days from the date of application.</li> </ul>		
<b>Annexation:</b>		
Notice of Intent		\$450
Notice of Petition to Annex		\$2,000
<b>Appeal:</b>		
Review by recognized City Neighborhood Organization or HOA		\$250
Appeal involving an individual single-family residence or duplex		\$350
All land use appeals to Hearing Examiner		\$2,000
<b>Archaeological Pre-Determination Review</b>		\$350
<b>Boundary Line Adjustment</b>		\$400
<b>Comprehensive Plan Amendment/Zone Change Request</b>		
Comprehensive Plan		\$3,000
Zone Change Request		\$3,750
<b>Conditional Use Permit:</b>		
New Use		\$3,750

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Existing Use – Minor Alteration	\$450
Existing Use – Major Alteration	\$2,000
<b>Covenant Release: Full or Partial</b>	\$1,000
<b>Critical or Sensitive Area Review (Fee for Each Required Review)</b>	
Fish & Wildlife Habitat Conservation Areas	\$600
Frequently Flooded Areas	\$600
Geologic Hazard Areas	\$600
Wetlands	\$600
Critical Aquifer Recharge Areas	\$600
Minor Exception Request	\$600
Reasonable Use Exception Request	\$600
<b>Development Agreement</b>	\$1,000
<b>Development Agreement – Amendment</b>	\$750
<b>Director’s Interpretation</b>	\$350
<b>Extensions of Land Use Approval:</b>	
Preliminary PUD or Preliminary Plat	\$350
All Others	\$150
<b>Final Plat:</b>	
Final Subdivision Plat	\$2,000
Final Short Plat	\$500
Final Large Lot Plat	\$500
Final Binding Site Plan	\$500
<b>Map of Dedication:</b>	
Map of Dedication (not part of another land use application)	\$500
Amendment to a Map of Dedication Type 1 and Type II	\$500
Amendment to a Map of Dedication Type III	\$2,000
<b>Home Occupation</b>	\$150
<b>Large Lot Plat (Preliminary)</b>	\$1,500
<b>Legal Lot Determination:</b>	
Up to Two Lots	\$450
Plus Fee-per-lot for Each Lot Over 2	\$50
<b>Legislative Text Amendment</b>	\$3,000
<b>Master Planned/Mixed Use Development</b>	\$3,000
(Plus Corresponding PUD or Subdivision Fee)	
<b>Nonconforming Situations:</b>	
Type I Alteration of Nonconforming Situation	\$150
Type II Alteration of Nonconforming Situation	\$450
Type III Alteration of Nonconforming Situation	\$3,250
Type II Determination or Discontinuance of Nonconforming Situation	\$150
Type II Reconstruction of a Nonconforming Situation	\$450
<b>Planned Residential Development (PUD):</b>	
10 – 25 Lots	\$4,000

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26 – 50 Lots	\$5,500
51 Lots or More	\$5,500
Plus Fee-per-lot for Each Lot Over 50	\$25
<b>Modification of Preliminary PUD (plus applicable Map of Dedication fee)</b>	
Minor Modification	\$650
Major Modification	\$2,000
<b>Plat Alteration or Vacation</b>	\$2,000
<b>Plat Modification (plus applicable Map of Dedication fee)</b>	\$2,000
<b>Post-Decision Review:</b>	
Type I	\$150
Type II	\$2,500
Type III	\$3,250
<b>Pre-Application Conference:</b>	
If Development Permit Application Submitted within 6 Months	\$500 Credit
Pre-Application Waiver	\$65
<b>SEPA Review:</b>	
SEPA Review	\$500
SEPA Review for One Single Family Residence	\$150
<b>Shoreline Permit:</b>	
Shoreline Statement of Exemption	\$150
Shoreline Substantial Development Permit	\$2,100
Shoreline Conditional Use Permit	\$3,000
Shoreline Variance	\$3,000
<b>Sign Permit:</b>	
Sandwich Board or “A” Frame	\$50
Permanent (Plus Applicable Building and Land Use Permit Fees in Section “B and D”)	\$100
Master Sign Plan	\$250
<b>Site Plan Review:</b>	
Minor Site Plan	\$150
Basic Site Plan	\$2,500
Major Site Plan	\$3,500
<b>Preliminary Binding Site Plan</b>	\$4,000
<b>Short Plat (Preliminary)</b>	\$1,500
<b>Subdivision (Preliminary):</b>	
10 – 25 Lots	\$4,000
26 – 50 Lots	\$5,500
51 Lots or More	\$5,500
Plus Fee-per-lot for Each Lot Over 50	\$25
<b>Temporary Use Permit:</b>	

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Type I	\$150
Type II	\$450
<b>Type I Review (All Others)</b>	\$150
<b>Type II Review (All Others)</b>	\$450
<b>Type III Review (All Others)</b>	\$3,250
<b>Variance/Administrative Adjustment</b>	
Type I Administrative Adjustment	\$150
Type II Administrative Adjustment	\$450
Variance	\$3,250
Variance Filed in Conjunction with Another Type III Application	\$1,050
<b>Zoning Confirmation Letter</b>	\$150
<b>C. Public Works Permits</b>	
<ul style="list-style-type: none"> <li>• <b>Payment.</b> All fees are due at the time an application is submitted. Any additional charges shall be paid prior to receipt of a Final Decision, Final Plat Approval or Statement of Completion as applicable.</li> <li>• <b>Simultaneous Development Permit Submittal.</b> Applicants may submit for Land Use, Public Works/Engineering and Building permits simultaneously. Public Works/Engineering and Building permits shall not be issued until final Land Use permits have been issued.</li> <li>• <b>Refunds.</b> The Community Development Director (Director) shall refund the full amount of any fee paid hereunder which was erroneously paid or collected. The Director may authorize refunding of not more than 80 percent of a fee paid when an application has been withdrawn or canceled before any work has been done under an application review or before any plan reviewing has been done. All refund requests must be submitted in writing by the original applicant, or include an authorization from the original applicant, within 180 days from the date of application.</li> </ul>	
<b>Right of Way/Road Encroachment Permit:</b>	
Right of Way/Road Blocking Only	\$125
1-200 Linear Feet of Pavement Disturbed	\$300
Over 200 Linear Feet of Pavement Disturbed	\$300
Plus Fee Per Linear Foot over 200	\$0.75
Extension (90 Day)	\$75
<b>Grading Permit:</b>	
Under 50 Cubic Yards of Total Cut and Fill	No Fee
50-100 Cubic Yards of Total Cut and Fill	\$50
101-500 Cubic Yards of Total Cut and Fill	\$200
501-1,000 Cubic Yards of Total Cut and Fill	\$500
1,001-10,000 Cubic Yards of Total Cut and Fill	\$750

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10,001-50,000 Cubic Yards of Total Cut and Fill	\$1,000
50,001-100,000 Cubic Yards of Total Cut and Fill	\$1,500
100,001-200,000 Cubic Yards of Total Cut and Fill	\$2,500
Over 200,000 Cubic Yards of Total Cut and Fill	\$5,000
Grading Permit Extension (12 Months)	50% of Original Fee
<b>Street Tree Removal (Permit Required):</b>	
Fee will be waived with proof street tree is purchased	\$150
<b>Water Utility Fees:</b>	
Administrative Termination	\$50
Hydrant Meter Rental Deposit	\$500
Meter Accuracy Testing (One Free Test per 12 Month Period)	\$60
Utility Account Set Up	\$10
Service Call	\$15
Water Meter Installation Fee	
5/8-3/4 Inch Meter	\$480
1.0 Inch Meter	\$580
1.5 Inch Meter	Time & Materials
2.0 Inch Meter	Time & Materials
3.0 Inch Meter	Time & Materials
4.0 Inch Meter	Time & Materials
6.0 Inch Meter	Time & Materials
8.0 Inch Meter	Time & Materials
Water Service Installation	Time & Materials
Water Utility Availability Determination	\$25
<b>Engineering Review:</b>	
Engineering Site Plan	\$8,000
Engineering Site Plan with Off-site Infrastructure	\$12,000
Engineering Short Plat (2-9 Lots)	\$10,000
Engineering Subdivision/PUD (More than 9 Lots)	\$10,000
Plus Fee Per Lot	\$100
Fee for Each City Plan Review in Excess of 3	\$500
<b>D. Building Permits</b>	
<ul style="list-style-type: none"> <li>• <b>Payment.</b> All plan review fees are due at the time an application is submitted. All building permit fees are due when the permit is picked up by the applicant. Any additional charges shall be paid prior to the issuance of a building permit.</li> <li>• <b>* Use of Outside Professional Consultants.</b> The City reserves the right to use the services of outside professional consultants.</li> <li>• <b>Simultaneous Development Permit Submittal.</b> Applicants may submit for Land Use, Public Works/Engineering and Building permits simultaneously. Public Works/Engineering and Building permits shall not be issued until final Land Use permits have been issued.</li> </ul>	

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<ul style="list-style-type: none"> <li> <b>Building Valuation.</b> Building Valuation shall be calculated by the Building Official based on the cost of the construction as stated by the applicant and/or by utilizing the square footage of the proposed construction and valuation data published by the International Code Council. Valuation data shall be updated annually on January 1 using the most recent release of the ICC Building Valuation Data. (ex. January 1, 2023 using ICC Building Valuation Data released August 2022).         </li> <li> <b>Refunds.</b> The Community Development Director (Director) shall refund the full amount of any fee paid hereunder which was erroneously paid or collected. The Director may authorize refunding of not more than 80 percent of a fee paid when an application has been withdrawn or canceled before any work has been done under an application review or before any plan reviewing has been done. All refund requests must be submitted in writing by the original applicant, or include an authorization from the original applicant, within 180 days from the date of application.         </li> </ul>	
<p><b>Building Plan Review:</b></p>	<p>65% of Building Permit Fee</p>
<p>Minimum Plan Review Fee</p>	<p>\$25</p>
<p>Maximum Plan Review Fee</p>	<p>\$32,500</p>
<p>Outside Structural Plan Review: Exception Only (ex: Hospitals)</p>	<p>* City Cost</p>
<p>Fee for Each Building Plan Review in Excess of 3</p>	<p>\$500</p>
<p>Changes or Additions to Approved Plans that Require Additional Review – Fee per Hour</p>	<p>\$75</p>
<p>Changes or Additions to Approved Plans that Require Additional Review – Administrative Fee</p>	<p>\$58</p>
<p>Re-Activation of 180-Day Plan Approval Fee</p>	<p>\$250</p>
<p>Plot Plan Review Fee</p>	<p>\$58</p>
<p>Fee for Each Plot Plan Review in Excess of 2</p>	<p>\$58</p>
<p>Changes or Additions to Approved Plot Plan that Require Additional Review</p>	<p>\$58</p>
<p>Architectural Design Review Fee</p>	<p>\$75</p>
<p>Fee for Each Architectural Design Review in Excess of 2</p>	<p>\$75</p>
<p>Changes or Additions to Approved Elevations that Require Additional Architectural Design Review</p>	<p>\$75</p>
<p><b>Building Permit:</b></p>	
<p><i>Valuation per International Code Council</i></p>	
<p>\$1-\$500 (Minimum)</p>	<p>\$25</p>
<p>\$501-\$2,000</p>	<p>\$50</p>
<p>\$2,001 - \$25,000 Base</p>	<p>\$50</p>
<p>Plus \$/\$1,000 Over \$2,000 (and Any Fraction Thereof)</p>	<p>\$14</p>
<p>\$25,001 - \$50,000 Base</p>	<p>\$372</p>
<p>Plus \$/\$1,000 Over \$25,000 (and Any Fraction Thereof)</p>	<p>\$10</p>



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\$50,001 - \$100,000 Base	\$622
Plus \$/\$1,000 Over \$50,000 (and Any Fraction Thereof)	\$7
\$100,001 - \$500,000 Base	\$1,022
Plus \$/\$1,000 Over \$100,000 (and Any Fraction Thereof)	\$5
\$500,001 - \$1,000,000 Base	\$3,400
Plus \$/\$1,000 Over \$500,000 (and Any Fraction Thereof)	\$4
Over \$1,000,000 Base	\$7,375
Plus \$/\$1,000 Over \$1,000,000 (and Any Fraction Thereof)	\$4
Maximum Building Permit Fee	\$50,000
Work Commencing Before Permit Issuance (RMC 14.03.020)	100% of Building Permit Fee
<b>Foundation Permit/Early Start At-Risk Agreement:</b>	\$250
<b>Inspection Fees:</b>	
Base Inspection Cost per Hour	\$75
Inspections Outside of Normal Business Hours	4 Hour Minimum
Re-Inspection Fees (Applicable After Two Inspections)	1 Hour Minimum
Adult Family Home	2 Hour Minimum
Special Occupancies	2 Hour Minimum
Special Inspections Requested by the Applicant	2 Hour Minimum
Special Investigation of Work Commencing Before Permit Issuance (RMC 14.03.020(109.4))	2 Hour Minimum
Other Inspections (If Separate Inspection Fee is Applicable)	1 Hour Minimum
<b>Mechanical &amp; Plumbing Combined Permit Fee for New SFR</b>	25% of Building Permit Fee (plus any applicable wood/pellet/gas stove fees)
<b>Mechanical Plan Review Fees:</b>	25% of Mechanical Permit Fee
<b>Mechanical Permit Fees:</b>	
Permit Issuance	\$65.00
Supplemental Permit (Original Permit Not Expired)	\$15.00
<b>Furnaces</b>	
For the installation or relocation of each forced-air or gravity-type furnace or burner, including ducts and vents attached to such appliance, up to and including 100,000 Btu/h (29.3 kW)	\$18.00
For the installation or relocation of each forced-air or gravity-type furnace or burner, including ducts and vents attached to such appliance over 100,000 Btu/h (29.3 kW)	\$20.00
For the installation or relocation of each floor furnace, including vent	\$15.00
For the installation or relocation of each suspended heater, recessed wall heater or floor-mounted unit heater	\$15.00
<b>Heat Pumps/AC</b>	

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Heat Pump/AC 0-3	\$12.00
Heat Pump/AC 3-15	\$20.00
Heat Pump/AC 15-30	\$25.00
Heat Pump/AC 30-50	\$35.00
Heat Pump/AC >50	\$60.00
<b><u>Wood/Pellet/Gas Stoves</u></b>	
Wood/Pellet/Gas Stove Insert	\$58.00
Wood/Pellet/Gas Stove Free Standing	\$58.00
<b><u>Gas Piping Systems</u></b>	
For each gas piping system of one to five outlets	\$7.00
For each additional outlet over five, each	\$2.00
<b><u>Appliance Vents</u></b>	
For the installation, relocation, or replacement of each appliance vent installed and not included in an appliance permit	\$8.00
<b><u>Repairs or Additions</u></b>	
For the repair of, alteration of, or addition to each heating appliance, refrigeration unit, cooling unit, absorption unit, or each heating, cooling, absorption or evaporative cooling system, including installation of controls regulated by the Mechanical Code	\$14.00
<b><u>Boilers, Compressors, and Absorption Systems</u></b>	
For the installation or relocation of each boiler or compressor to and including 3 horsepower (10.6 kW), or each absorption system to and including 100,000 Btu/h (29.3 kW)	\$15.00
For the installation or relocation of each boiler or compressor over 3 horsepower (10.6 kW) to and including 15 horsepower (52.7 kW), or each absorption system over 100,000 Btu/h (29.3 kW) to and including 500,000 Btu/h (146.6 kW)	\$30.00
For the installation or relocation of each boiler or compressor over 15 horsepower (52.7 kW) to and including 30 horsepower (105.5 kW), or each absorption system over 500,000 Btu/h (146.6 kW) to and including 1,000,000 Btu/h (293.1 kW)	\$40.00
For the installation or relocation of each boiler or compressor over 30 horsepower (105.5 kW) to and including 50 horsepower (176 kW), or each absorption system over 1,000,000 Btu/h (293.1 kW) to and including 1,750,000 Btu/h (512.9 kW)	\$55.00
For the installation or relocation of each boiler or compressor over 50 horsepower (176 kW), or each absorption system over 1,750,000 Btu/h (512.9 kW)	\$95.00



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<u>Air Handlers</u>	
For each air-handling unit to and including 10,000 cubic feet per minute (cfm) (4719 L/s), including ducts attached thereto	\$15.00
Note: This fee does not apply to an air handling unit which is a portion of a factory-assembled appliance, cooling unit, evaporative cooler or absorption unit for which a permit is required elsewhere in the Mechanical Code	
For each air-handling unit over 10,000 cfm (4719 L/s)	\$20.00
<u>Evaporative Coolers</u>	
For each evaporative cooler other than portable type	\$15.00
<u>Commercial Ducts</u>	
For each duct	\$9.00
<u>Ventilation and Exhaust</u>	
For each ventilation fan connected to a single duct	\$8.00
For each ventilation system which is not a portion of any heating or air-conditioning system authorized by a permit	\$15.00
For the installation of each hood which is served by mechanical exhaust, including the ducts for such hood	\$15.00
<u>Incinerators</u>	
For the installation or relocation of each domestic-type incinerator	\$20.00
For the installation or relocation of each commercial or industrial-type incinerator	\$15.00
<u>Miscellaneous</u>	
For each appliance or piece of equipment regulated by the Mechanical Code but not classified in other appliance categories, or for which no other fee is listed in the table	\$15.00
<b>Plumbing Plan Review Fees:</b>	25% of Plumbing Permit Fee
<b>Plumbing Permit Fees:</b>	
Permit Issuance	\$65.00
Supplemental Permit (Original Permit Not Expired)	\$15.00
<u>Fixtures and Vents</u>	
For each plumbing fixture or trap or set of fixtures on one trap (including water, drainage piping and backflow prevention thereof)	\$10.00
For repair or alteration of drainage or vent piping, each fixture	\$7.00
<u>Industrial Waste and Rainwater Systems</u>	
For each industrial waste pretreatment interceptor, including its trap and vent, excepting kitchen-type grease interceptors functioning as fixture traps	\$20.00
Rainwater systems – per drain inside building	\$10.00

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<b><u>Water Piping and Water Heaters</u></b>	
For installation, alteration, or repair of water piping or water-treatment equipment, or both, each	\$7.00
For each water heater including vent (for vents only, see Mechanical Permit Fee Table)	\$15.00
<b><u>Gas Piping Systems</u></b>	
For each gas piping system of one to five outlets	\$7.00
For each additional outlet over five, each	\$2.00
<b><u>Lawn Sprinklers, Vacuum Breakers and Backflow Protection Devices</u></b>	
For each lawn sprinkler system on any one meter, including backflow protection devices thereof	\$15.00
For atmospheric-type vacuum breakers or backflow protection devices not included above:	
1 to 5 devices	\$15.00
Over 5 devices, each	\$3.00
For each backflow-protection device other than atmospheric-type vacuum breakers:	
2 inches (50.8 mm) and smaller	\$15.00
Over 2 inches (50.8 mm)	\$25.00
<b><u>Swimming Pools</u></b>	
For each swimming pool or spa (in addition to other permits/fees):	
Public Pool	\$95.00
Public Spa	\$65.00
Private Pool	\$65.00
Private Spa	\$35.00
Pools over 5,000 gallons	\$100.00
<b><u>Miscellaneous</u></b>	
For each appliance or piece of equipment regulated by the Plumbing Code but not listed in other appliance categories, or for which no other fee is listed	\$10.00
<b>Mobile Home Permit Fees:</b>	
Placement of a Temporary Mobile Home/Trailer	\$100.00
Manufactured Home Inspection	\$100.00
Temporary Storage of a Mobile Home	\$100.00
<b>Other Building Permit and Inspection Fees:</b>	
Accessibility Review	\$100.00
Change of Occupancy	\$100.00
Change of Use	\$100.00
Demolition Permit	\$100.00
Energy/Indoor Air Quality	\$100.00
Moving Permit	\$100.00
<b>Re-Roof Permit (Residential):</b>	\$100.00

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<b>Siding Permit (Residential):</b>	
Full Tear Off (With or Without Sheathing Replaced)	\$100.00
<b>Temporary Certificate of Occupancy</b>	
Temporary Revocable Commercial Certificate of Occupancy	
0-90 Days	\$250.00
91 Days and Over	\$500.00
Temporary Tents, Canopies, and Air Supported Structures	
• For public use, inclusive of all tents for a single event	
• Not applicable to tents less than 200 sq. ft., canopies less than 400 sq. ft., or tents used for non-commercial events	
	\$100.00
<b>Washington State Building Code Council (W.S.B.C.C.) Surcharge:</b>	
Commercial	\$25.00
First Living Unit	\$6.50
Each Additional Unit (In a Multi-Family Project)	\$2.00
Collected on each permit that is issued in accordance with the Ridgefield Building Code	
<b>Systems Development Charges and Impact Fees (See Notes):</b>	
<u>Traffic Impact Fees (1)(5)</u>	
Single Family (Per Dwelling Unit)	\$4,909.24
Multi Family (Per Dwelling Unit)	\$3,006.07
Commercial (Per Average Daily Trip)	\$512.99
<u>Park Impact Fees (2)(5)</u>	
Single Family (Per Dwelling Unit)	\$4,039.83
Multi Family (Per Dwelling Unit)	\$4,039.83
<u>School Impact Fees (3)(6)</u>	
Single Family (Per Dwelling Unit)	\$11,002.35
Multi Family (Per Dwelling Unit)	\$11,002.35
<u>Water System Development Charge (4)(7)</u>	
5/8"-3/4" Meter	\$4,440.26
1" Meter	\$11,100.65
1.5" Meter	\$22,201.29
2" Meter	\$35,522.07
3" Meter	\$66,603.88
4" Meter	\$111,006.47
6" Meter	\$222,012.95
8" Meter	\$355,220.71
Outside City Limits	1.5x In-City SDC
<b>Notes:</b>	
1. Traffic Impact Fees charged are based upon average daily trip (ADT) generation of the proposed use.	
2. Park Impact Fees reflect a mix of acquisition and development. Trail cost estimates make allowance for	

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	<p>required compliance with the Americans with Disabilities Act. Development costs can be significantly reduced by calculating deductions made for other exactions, e.g. dedication of a public easement through an open space corridor earmarked for trail or park development.</p> <ol style="list-style-type: none"> <li>3. School Impact Fees are based on the improvement cost of needed school facilities identified in the most current Ridgefield School District Capital Facility Plan.</li> <li>4. Water System Development Charges are based upon meter equivalent size (M.E.S.).</li> <li>5. Per Ridgefield Municipal Code 18.070.080-18.070.090, the planning director shall calculate annual inflation adjustments in the Traffic Impact Fee rate and the Park Impact Fee rate. The annual inflation adjustment shall be effective January 1 and will be equal to the change in the West Region All Urban Consumer Price Index (CPI-U) for the first half of the previous year (Ex: January 1, 2023 impact fee increase to reflect the increase in the CPI-U index from the first half of 2021 to the first half of 2022).</li> <li>6. Per Ridgefield Municipal Code 18.070.100, the planning director shall calculate annual inflation adjustments in the School Impact Fee rate. The annual inflation adjustment shall be effective January 1 and will be equal to the change in the Rider Levett Bucknall Construction Cost Index (RLB) for the first half of the previous year (Ex: January 1, 2023 impact fee increase to reflect the increase in the RLB index from the 2<sup>nd</sup> quarter publication of the 2022 RLB index).</li> <li>7. Per Ridgefield Municipal Code 13.30.010 Water System Development Charges are set forth in the Master Fee Schedule. The Public Works Director shall calculate annual inflation adjustments in the Water System Development Charges. The annual inflation adjustment shall be effective January 1 and will be equal to the change in the West Region All Urban Consumer Price Index (CPI-U) for the first half of the previous year (Ex: January 1, 2023 system development charge increase to reflect the increase in the CPI-U index from the first half of 2021 to the first half of 2022).</li> <li>8. System Development Charges and non-residential Impact Fees are due at the time of building permit issuance. Residential Impact Fees are due at the time of final occupancy. Per Ridgefield Municipal Code 13.30.020 meter size 3" and larger or single family residential homes moving from well source to municipal water source may be eligible for payment plans.</li> </ol>	
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**FEE AMOUNT**

<b>E. Park Rental &amp; Special Events</b>		
<ul style="list-style-type: none"> <li><b>Special Events.</b> Request for City Services such as Police and Public Works labor are available by request. Refer to Special Event Fees for more information.</li> <li><b>Definitions:</b> <ul style="list-style-type: none"> <li><b>Half Day Park Rental (4 hours and under)</b></li> <li><b>All Day Park Rental (4+ hours)</b></li> </ul> </li> </ul>		
<b>Abram's Park Rentals</b>		
<b>Bennett Kitchen, Hall and Plaza:</b>		
Half Day		\$100.00
All Day		\$150.00
Refundable Deposit		\$150.00
<b>Abrams Park – Entire Park</b>		
<b>Bennett Kitchen, Hall, Plaza Adjacent Grassy Area, and Parking (if necessary):</b>		
Half Day		\$200.00
All Day		\$300.00
Refundable Deposit		\$300.00
<b>Abrams Park Sports Fields *</b>		
Grassy Field or T-Ball Field (per hour)		\$15.00
Softball or Baseball Field (per hour)		\$25.00
* Contractual agreement with an athletic/sports club supersedes the fee schedule.		
<b>Overlook Park Rentals:</b>		
<b>Overlook Park – Entire Park</b>		
<b>Stage, Plaza, and Upper Grassy Areas:</b>		
Half Day		\$200.00
All Day		\$300.00
Refundable Deposit		\$300.00
<b>All other City Parks are available to the public on a first come, first served basis. Reservations are not accepted.</b>		No Charge
<b>Special Events:</b>		
Special Event Permit Application		No Charge
City Personnel Costs		Refer to page 1.A
City Services (Cost + Admin Fee of \$30.00)		Actual Cost
<b>F. Other Fees and Permits</b>		
<b>Business License Fees:</b>		
Annual Resident Business License		\$50
Annual Non-Resident Business License		\$50
Annual Peddler and Solicitors License		\$50
Plus One-Time Background Check		\$40
<b>Copy/Record Duplication Fees:</b>		

**City of Ridgefield, WA**  
**Master Fee Schedule**  
**Effective Date: January 1, 2023**



**FEE AMOUNT**

Copy of audio tapes, video tapes, photos, maps or other records needing reproduction	Actual City Cost
Black & White 8.5x11.0 Inch	\$0.15 per page
Black & White 8.5x14.0 Inch	\$0.35 per page
Black & White 11.0x17.0 Inch	\$0.40 per page
Color 8.5x11.0 Inch	\$1.00 per page
Color 8.5x14.0 Inch	\$1.00 per page
Color 11.0x17.0 Inch	\$1.50 per page
Records scanned into electronic format	\$0.10 per page
Electronic files uploaded to email, cloud storage service, or other electronic delivery system	\$0.05 every four files
Transmission of electronic records	\$0.10 per gigabyte
Hiring information technology expertise – external	Actual City Cost w/10% deposit
Annual Budget (Bound Copy)	\$30.00
Annual Comprehensive Financial Report (Bound Copy)	\$30.00
City Comprehensive Plan (Bound Copy)	\$30.00
Park & Recreation Comprehensive Plan (Bound Copy)	\$30.00
City Engineering Standards (Bound Copy)	\$30.00
<b>Administrative Processing Fee:</b>	
Fee Added to Each Billing/Invoice for Reimbursable Costs	\$30.00
Fee Added to Each Remittance for Impact Fees or SDCs	\$30.00
Fee Added to Each Remittance for Fire Code Fees	\$30.00
Unclaimed Property Processing Fee	\$5.00
<b>Administrative Fees:</b>	
NSF Check	\$35.00
Cemetery Lot – Purchase	\$600.00
Cemetery Lot – Marking	\$25.00
Notary Fee	\$5.00
Latecomer Agreement Application	\$500.00
Latecomer Agreement Processing	\$125.00
Latecomer Agreement Appeal	\$250.00
Administrative Billing Late Fee (After 60 Days Past Due)	1% Per Month
<b>Police Department Fees:</b>	
Fingerprint Card	\$20.00
Release of Property to Finder Fee	*\$10.00
Neighborhood Electric Vehicle/Golf Cart Registration (One Time)	\$30.00
<b>Concealed Weapon Permit</b>	
Concealed Weapon Permit Application (Good for 5 Years)	\$49.25
Concealed Weapon Permit Renewal	\$32.00
Late Renewal Penalty	\$42.00
Replacement Permit	\$10.00



**City of Ridgefield, WA**  
**Master Fee Schedule**  
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**FEE AMOUNT**

<u>Dog Licenses</u>	
Spayed or Neutered – Annual Fee	\$20.00
Not Spayed or Neutered – Annual Fee	\$30.00
Lifetime Dog License (Altered or Unaltered) Non-Transferrable	\$50.00
Hobby Kennels (5-10 Dogs)	\$50.00
Commercial Kennels (11+ Dogs)	\$100.00
*Plus Actual Cost of Publication of Notice (RCW 63.21.030)	