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# THE CITY OF RIDGEFIELD

230 Pioneer Street | P.O. Box 608 | Ridgefield, WA 98642

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## Request for Proposals S. 45<sup>th</sup> Ave/Royle Road Improvements Project

### Introduction

The City of Ridgefield (City) is one of the fastest growing cities in Washington. The increase in population and traffic has led to a need to upgrade and update the City's transportation facilities. The City plans to upgrade S. 45<sup>th</sup> Ave and S. Royle Road, from Pioneer Street to S. Hillhurst Road, to the City's minor arterial standard and cross-section.

### Project Description

The City is seeking professional design and engineering services for the design of S. 45th Avenue and S. Royle Road from Pioneer Street to S. Hillhurst Road. The project is approximately 1.6 miles long and will be designed to the City's minor arterial standard, with an 80 foot right-of-way and 46 foot paved width, and comply with the City's minor arterial cross-sections for residential and commercial areas. The project will include design of the road, water, and stormwater system, permitting, right-of-way documents, and surveying. A preliminary road profile and cross-section has been established and is available for review by contacting the City.

Federal funds may be used depending on grant fund availability.

### Anticipated Scope of Work

- Conduct surveying for design and right-of-way (ROW) documents
- Review existing wetland delineations along project and delineate additional wetlands within the project footprint.
- Coordinate with the various agencies involved in the approval process and complete all environmental studies, reports, permit applications and other documentation necessary to receive permits for the project.
- Design roadway grade and alignment in accordance with City Standards. Deliverables will include 50%, 90%, and 100% plans.
- Determine a viable location for a stormwater facilities
- Size and design storm water facilities
- Design water main extension along project limits
- Design stormwater conveyance system
- Evaluate and design intersection improvements at S. 15<sup>th</sup> Street and Hillhurst Road
- Coordinate design of road and storm facilities with adjacent development.
- Construction management and inspection services may be added as a separate item at the City's discretion.

### Project Schedule

Survey and data collection will commence in May of 2017. Final design and permit applications are anticipated to be completed in December of 2017.



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## Submittal Requirements

Submittals should include the following information: Firm name, phone and fax numbers, and email address; Name of Principal-in-Charge, Project Manager and key personnel proposed for this project. Please limit submittals to no more than 5 double sided pages, plus two 11X17 pages for graphics or exhibits if desired, excluding the front and back covers and resumes of key personnel.

Submittals will be evaluated and ranked based on the following criteria:

- 1) Key available personnel: Identify the project prime consultant and all sub-consultants including a one-page resume for each; organizational chart; roles and responsibilities of key personnel who will actually perform the anticipated duties= 20%;
- 2) Firm/team engineering and stormwater design experience: Identify three (3) similar project the firm/team has participated in = 20%;
- 3) Ability to meet schedule: provide a preliminary timeline = 10%;
- 4) Approach to project = 30%;
- 5) Familiarity with relevant codes and standards = 10%;
- 6) Past performances/references (minimum of 3) = 10%.

Interviews of respondents may be conducted at the City's discretion.

Respondents shall submit three (3) paper copies and one electronic copy of the RFP by 4:00 pm on May 17, 2017.

Submittals received after the 4:00 PM deadline will be rejected. Respondents shall submit materials by mail or hand delivery to:

Bryan Kast, Public Works Director  
230 Pioneer Street (City Hall)  
PO Box 608  
Ridgefield, WA 98642  
360.857.5023 – [bryan.kast@ci.ridgefield.wa.us](mailto:bryan.kast@ci.ridgefield.wa.us)

## Americans with Disabilities Act (ADA) Information

The City of Ridgefield in accordance with Section 504 of the Rehabilitation Act (Section 504) and the Americans with Disabilities Act (ADA), commits to nondiscrimination on the basis of disability, in all of its programs and activities. This material can be made available in an alternate format by emailing Brenda Howell at [brenda.howell@ci.ridgefield.wa.us](mailto:brenda.howell@ci.ridgefield.wa.us) or by calling collect (360)857-5022.

## Title VI Statement

The City of Ridgefield in accordance with Title VI of the Civil Rights Act of 1964, 78 Stat. 252, 42 U.S.C. 2000d to 2000d-4 and Title 49, Code of Federal Regulations, Department of Transportation, subtitle A, Office of the Secretary, Part 21, nondiscrimination in federally assisted programs of the Department of Transportation issued pursuant to such Act, hereby notifies all bidders that it will affirmatively ensure that in any contract entered into pursuant to this



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advertisement, disadvantaged business enterprises as defined at 49 CFR Part 26 will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, national origin, or sex in consideration for an award.”

Dates of publication in the: April 26, 2017 and May 3, 2017 (Daily Journal of Commerce), May 3, 2017 (Reflector).