



CITY OF RIDGEFIELD
Invites applications for the position of:

BUILDING INSPECTOR
An Equal Opportunity Employer

SALARY RANGE: \$26.13 - \$34.40/HOUR

CLOSING DATE: *OPEN UNTIL FILLED.* First Review Monday, October 12, 2020.

POSITION DESCRIPTION:

The Building Inspector reports directly to the City's Building Official. The position performs technical building inspection and preliminary plans examining work in enforcing compliance with building codes, regulations and ordinances. The position will also provide assistance in support of the City's local code enforcement program, including investigating complaints and contacting responsible parties to have issues resolved.

This is a full time, regular, non-exempt position with a regular work schedule of 40 hours per week. The position is covered under the terms of the collective bargaining agreement between Teamsters Local 58 and the City of Ridgefield.

EMPLOYEE BENEFITS:

The City of Ridgefield offers a comprehensive benefits package which includes family and domestic partner health benefits such as medical, dental and vision. Other benefits include an Employee Assistance Program, long-term disability, paid holidays, vacation and sick leave. Retirement benefits are provided through Washington State Retirement System.

QUALIFICATION REQUIREMENTS

Any combination of education and experience that would likely provide the required knowledge and abilities is qualifying. A typical way to obtain the knowledge and abilities would be:

1. High school diploma or equivalent required supplemented by training in the building trades.
2. Two years of increasingly responsible experience in building construction or one year of experience as a building inspector within a municipal government.
3. Possession of ICC certification in one or more inspection areas is preferred.
4. Possession of a valid driver's license and insurable driving record.

Individuals are expected to work in a manner consistent with the City of Ridgefield's Team Philosophy; work and act as a team player in all interactions with other City employees; provide a high level of customer service at all times; project and maintain a positive image with those contacted in the course of work; develop and maintain collaborative and respectful working relationships with team members and others; and, consistently provide quality service.

SELECTION PROCESS

Qualified applicants will be invited to an on-line interview on: **Tuesday, October 13.**
An additional day will be scheduled for interviews if necessary.

HOW TO APPLY:

Interested candidates must submit the following materials:

1. A completed Application for Employment.
2. A cover letter explaining why the candidate is interested in the job position, strengths and weaknesses in the job, and a short summary of why the candidate is qualified for the position.

Application materials may be submitted via electronic mail, regular mail or hard copies may be placed in a drop box in front of City Hall. Your completed application should be directed to:

Lee Knottnerus
City of Ridgefield
PO Box 608
230 Pioneer Street
Ridgefield, WA 98642
Lee.Knottnerus@ci.ridgefield.wa.us

More information and application forms are available on the City's website at www.ridgefieldwa.us or by calling 360-887-3557.

The City of Ridgefield is an Equal Opportunity Employer.

This announcement is meant only as a general descriptive recruitment guide. It does not constitute either an expressed or implied contract and is not a complete description of the job.