

Request for Qualifications (RFQ)
Groundwater Source Development
City of Ridgefield, WA

Contract C2017-052

The City of Ridgefield, Washington requests proposals from qualified water resource and environmental firms with demonstrated professional experience in groundwater source development. The City of Ridgefield is a rapidly growing community in northern Clark County, Washington that currently has water rights for 2,275 gpm and is supplied water through five existing wells. With the projected growth the City has determined that additional water sources are required to provide for the future needs of the community. The selected firm would provide appropriate hydrogeologic assessment and recommendations to assist the City with development of additional water sources on the west side of the City in the vicinity of Lake River and the Columbia River. Work will generally include a review of existing well logs, pump test data and available hydrogeologic data, and preparation of a final report recommending potential new well locations and designs that should be considered, and an analysis of water rights needed to develop these new wells. The timeframe for completion of this project is December 31, 2017.

Submittals should include the following information: Name of principal firm and any sub consultants, phone and fax numbers, and email addresses; Name of Principal-in-Charge, Project Manager and key personnel proposed for this project; and number of employees in each firm to be committed to the project. Please limit submittals to no more than 5 double sided pages, excluding the front and back covers and resumes of key personnel.

Submittals will be evaluated and ranked based on the following criteria:

- 1) Key available personnel: Identify the project prime consultant and all sub-consultants including a one-page resume for each; organizational chart; roles and responsibilities of key personnel who will actually perform the anticipated duties= 20%;
- 2) Firm/team experience: Identify three (3) similar project the firm/team has participated in = 20%;
- 3) Ability to meet schedule: provide a preliminary timeline = 10%;
- 4) Approach to project = 30%;
- 5) Past performances/references = 20%.

A detailed scope of services and fee will be developed as part of contract negotiations.

All interested parties shall submit three (3) bound copies and one (1) electronic copy of their proposal to Bryan Kast, P.E., Public Works Director, City of Ridgefield, PO Box 608, 230 Pioneer Street, Ridgefield, WA 98642. The City will not accept submittals via facsimile or electronic mail. Proposals must be submitted by 4:00 p.m. on Wednesday, August 23, 2017. Submittals received after the specified date and time will not be considered. Interested individuals or firms may contact Bryan Kast at 360-857-5023 or bryan.kast@ci.ridgefield.wa.us for more information.