



CITY OF RIDGEFIELD
Invites applications for the position of:

DEVELOPMENT INSPECTOR & CODE ENFORCEMENT OFFICER

An Equal Opportunity Employer

SALARY RANGE: \$26.13 - \$34.40/HOUR (2020 Wages)

CLOSING DATE: *OPEN UNTIL FILLED.* First Review November 26, 2019.

POSITION DESCRIPTION:

The Inspector/Code Enforcement Officer reports directly to the City's Community Development Director. The position performs field inspection for capital and development projects and is responsible for ensuring buildings and construction meet City requirements. The position is also responsible for code enforcement, including investigating complaints and contacting responsible parties to have issues resolved.

Inspector/Code Enforcement is a full time, regular, non-exempt position with a regular work schedule of 40 hours per week. The position is covered under the terms of the collective bargaining agreement between Teamsters Local 58 and the City of Ridgefield.

EMPLOYEE BENEFITS:

The City of Ridgefield offers a comprehensive benefits package which includes family and domestic partner health benefits such as medical, dental and vision. Other benefits include an Employee Assistance Program, long-term disability, paid holidays, vacation and sick leave. Retirement benefits are provided through Washington State Retirement System.

QUALIFICATION REQUIREMENTS

Any combination of education and experience that would likely provide the required knowledge and abilities is qualifying. A typical way to obtain the knowledge and abilities would be:

1. High school diploma or equivalent required. An Associate's degree in accounting or engineering is preferred.
2. Two years of vocational training in construction methods and techniques and/or equivalent work experience.
3. Experience with engineer standards, city code and code enforcement.
4. Possession of a valid driver's license and insurable driving record.
5. Possession of confined space certification preferred.

Individuals are expected to work in a manner consistent with the City of Ridgefield's Team Philosophy; work and act as a team player in all interactions with other City employees; provide a high level of customer service at all times; project and maintain a positive image with those contacted in the course of work; develop and maintain collaborative and respectful working relationships with team members and others; and, consistently provide quality service.

HOW TO APPLY:

Interested candidates must submit the following materials:

1. A completed Application for Employment.
2. A cover letter explaining why the candidate is interested in the job position, strengths and weaknesses in the job, and a short summary of why the candidate is qualified for the position.

Application materials may be submitted via electronic mail, regular mail or hand delivery. Your completed application should be directed to:

Lee Knottnerus
City of Ridgefield
PO Box 608
230 Pioneer Street
Ridgefield, WA 98642
Lee.Knottnerus@ci.ridgefield.wa.us

More information and application forms are available on the City's website at www.ridgefieldwa.us or by calling 360-887-3557.

The City of Ridgefield is an Equal Opportunity Employer.

This announcement is meant only as a general descriptive recruitment guide. It does not constitute either an expressed or implied contract and is not a complete description of the job.