



**ENGINEERING REVIEW CHECKLIST**

510-B Pioneer Street  
PO Box 608  
Ridgefield, WA 98642  
Tel: (360)887-3908  
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[www.ridgefieldwa.us](http://www.ridgefieldwa.us)

OFFICE USE ONLY

PERMIT NUMBER

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NOTE: A separate Grading permit is required

APPLICATION TYPE

- Engineering Site Plan
- Engineering Site Plan with Off-Site Infrastructure
- Engineering Short Plat (2-9 Lots)
- Engineering Subdivision/PUD Modification (More than 9 Lots) Number of lots: \_\_\_\_\_
- Is this a Subsequent Submittal?
- Original File Number \_\_\_\_\_ (No further information is needed)

SUBMITTAL CHECKLIST

A. APPLICATION REQUIREMENTS:

*Please provide an electronic copy containing all application materials as PDF or text files.*

- 1. MASTER ENGINEERING FORM: Provide an electronic copy of the completed Master Engineering Application form with signature(s).
- 2. CHECKLIST: Provide an electronic copy of this completed Engineering Checklist form with signature(s).
- 3. WRITTEN SUMMARY: Provide an electronic copy of a summary of the proposed project.
- 4. PLANS: Provide an electronic copy of full size plans.
- 5. REPORTS, CALCULATIONS, and STUDIES: Provide an electronic copy of any supporting documents.

**Include all the following information in your plan set:**

- Title Sheet meeting requirements of Section 1.06.A.2 of the City engineering standards
- Preliminary plat, or site plan (must be final approved version before final engineering approval will be issued)

- Existing conditions plan meeting requirements of Section 1.06.B.3 of the City engineering standards
- Grading and erosion control plan meeting requirements of Section 1.06.A.4 and 1.08 of the City engineering standards
- Street and storm plan and profile meeting regulations of section 1.10
- Water and sewer plan and profile meeting regulations of section 1.10
- Storm facility plan (if applicable)
- Landscaping plan (not required for Engineering Site Plan only)
- Lighting plan (not required for Engineering Site Plan only)
- Stormwater report
- Geotechnical report
- Response to comments (if second or subsequent submittal)
- NPDES (required for projects over one acre. Due before permit issuance)
- Other applicable reports

B. APPLICATION FEES:

Fees must be paid at the time of application. Please make checks payable to City of Ridgefield.

- Site Plan \$8,000
- Site Plan with Off-Site Infrastructure \$12,000
- Short Plat (2-9 Lots) \$10,000
- Subdivision/PUD Modification (More than 9 Lots) \$10,000, Plus \$100 additional per lot

*By affixing my signature hereto, I certify under penalty of perjury that the information furnished herein is true and correct to the best of my knowledge. I have owner(s) permission to submit this application. I agree to hold harmless the City of Ridgefield as to any claim (including costs, expenses, and attorney fees incurred in the investigation of such claim) which may be made by any person, including myself, and filed against the City of Ridgefield, but only where such claim arises out of the reliance of the City, including its officers and employees, upon the accuracy of the information provided to the City as a part of this application.*

\_\_\_\_\_  
Applicant's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Print Applicant's Name