



## City of Ridgefield

### Addendum No. 1

#### **Solicitation: P20011: Farm to Table Catering Services**

This addendum is hereby incorporated into the solicitation documents of the project referenced above. The following items are clarifications, corrections, additions, deletions and/or revisions to and shall take precedence over the original documents. Additions are indicated by underlining, deletions are indicated by ~~strike through~~.

All other terms, conditions and specifications remain the same.

#### **Questions and Answers:**

1. **Question:** What is the budget for this project?

**Answer:** The City would like to stay under \$10,000 for the catering costs for this event.

2. **Question:** Do we need to provide dishes or paper products?

**Answer:** No, the City rents all dishes and utensils from a local company, caterer will provide serving dishes and ware.

3. **Question:** Do we need to haul the trash somewhere especially if paper products are used?

**Answer:** No, the City will dispose of trash.

4. **Question:** Do we need to provide any table coverings?

**Answer:** No, the City will be renting table clothes and napkins.

5. **Question:** From your request, it looks like we just need to provide food (no wine, no tables, linens, etc.) but wanted to clarify!

**Answer:** That's correct, the caterer only needs to provide the food.

6. **Question:** What is the duration of the dinner? 6-8pm?

**Answer:** The time of the dinner is approximately 7-9pm.

7. **Question:** What happens if it rains since the food would all be prepared unless the event was cancelled several days in advance?

**Answer:** The City encourages caterers to submit their terms in case of a cancellation.

**Approved By:**

**Date:** 05/04/2020