

City of Ridgefield  
230 Pioneer Street  
P.O. Box 608  
Ridgefield, WA 98642



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## Penalty Waiver Request Form

Last Updated: 1/23/2014

Name: \_\_\_\_\_ Account #: \_\_\_\_\_

Service Address: \_\_\_\_\_

I am requesting a waiver of the following fee due to extreme circumstances which caused the delinquency of the above referenced utility account:

\_\_\_\_ Delinquent Penalty                      \_\_\_\_ Administrative Termination Processing Fee  
(Only allowed once in the lifetime of account)

I understand that the City may require additional evidence of the extreme circumstance prior to waiving any penalties; and that a 12 month satisfactory payment history is required in order to be eligible for this request.

Explanation of extreme circumstance:

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Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Accepted and approved by: \_\_\_\_\_ Date: \_\_\_\_\_

Title: \_\_\_\_\_

In accordance with Title VI of the Civil Rights Act and other applicable laws, the City of Ridgefield does not discriminate on the basis of race, color, national origin, gender, age or disability in decisions, programs or activities.